

Department of Public Health
and Human Services

Section:
CASE MANAGEMENT

TANF CASH ASSISTANCE

Subject:
TEAMS Disqualification Code

Supersedes: TANF 703-1 (01/01/07)

References: 45 CFR 261.14; ARM 37.78.102, .206, .220, .505 and .506; SB 29-2005

GENERAL RULE--There are specific eligibility requirements the individual must fulfill to become and remain eligible for benefits. Individuals who do not meet these requirements may be sanctioned or disqualified, or in some instances, may cause case denial or closure.

TEAMS PARTICIPATION CODE

If disqualified or sanctioned, enter the individual's Participation Code on the SEPA screen as 'DQ'. Enter IA, DR, FF, IF, IS, SN, TP, or OT, as appropriate, on SEPA under the Disqualification Reason field. Document action taken and the reason(s) for the action in TEAMS Case Notes (CANO).

DISQUALIFICATION

A disqualification is the exclusion of the disqualified individual's portion of the monthly payment amount or in some instances, a reason for case denial or closure for failing to meet an eligibility requirement.

Disqualification occurs if the individual:

1. is an ineligible alien (Section 301-2); **CODE IA**;
2. is fleeing to avoid prosecution, custody or confinement after conviction for a crime, which is a felony under the laws of the place from which the individual flees (Section 201-1); **CODE FF**;
3. is violating a condition of probation or parole imposed under Federal or State law (Section 201-1); **CODE FF**;
4. has been convicted in Federal or State court of having made a fraudulent statement or representation with respect to the place of residence in order to receive assistance simultaneously from two or more States (Section 1505-1); **CODE IF**;

NOTE: If the conviction is for the simultaneous receipt of Food Stamps or SSI, the disqualification also applies to TANF cash assistance.

5. is found to have committed fraud or an intentional program violation (Section 1505-1); **CODE IF**;

6. is sanctioned for non-compliance with Family Investment Agreement or Employability Plan (FIA/EP) activities (Section 702-3); **CODE SN**; or
7. is a circumstance that does not meet any of the above, **CODE OT**.

The disqualified individual's income and resources are considered available to those household members who remain eligible. This individual is not counted in the household size for purposes of determining the appropriate income standards.

CASE DENIAL OR CLOSURE

Case denial or closure occurs if the individual who is disqualified:

1. is a non-compliant drug-felon (Section 201-1; 300); **CODE DR**;
2. is a teen parent living independently in a non-approved living arrangement (Section 305-1); **CODE TP**;
3. has failed or refuses to furnish or apply for a social security number, without good cause (Section 303-1); **CODE IS**;
- ▶ 4. is out of compliance with Third Party Liability (TPL) or HIPPS (TANF 307-1); **CODE OT**; or
- ▶ 5. is out of compliance with Program Compliance for any program in the case (1508-2); **CODE OT**.

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